

## Handy Hints - Proofreading

1. Read the instructions carefully.
2. Always read the entire sentence from the capital letter to the full stop.
3. Read the sentence 'aloud' in your mind - it helps you to spot the errors.
4. Look for the most common errors as follows:

Prepositions	
✗ The room was full <u>with</u> people.	✓ The room was full <u>of</u> people.
Articles	
✗ <u>A</u> elephant's nose is called a trunk.	✓ <u>The</u> elephant's nose is called a trunk.
Tenses	
✗ Yesterday, we <u>eat</u> lunch at home.	✓ Yesterday, we <u>ate</u> lunch at home.
Nouns	
Check plurals.	✗ <u>Pup</u> are cute.
	✓ <u>Puppies</u> are cute.
Subject Verb Agreement	
✗ Everybody <u>are</u> busy.	✓ Everybody <u>is</u> busy.
Part of Speech - Word form	
✗ Peter sang <u>happy</u> (verb needed).	✓ Peter sang <u>happily</u> .
Pronouns	
✗ David hurt <u>herself</u> .	✓ David hurt <u>himself</u> .
Meaning (sense)	
✗ I <u>love</u> carrots. They taste bad.	✓ I <u>hate</u> carrots. They taste bad.
Spelling	
✗ James is <u>writting</u> a composition.	✓ James is <u>writing</u> a composition.

## Exercise 6

Underline the errors in the following text and write the corrections on the line. If the line is correct, write ✓ on the line. If you need to add a word, show the position with ^ and write the word on the line. If you need to delete a word, write it and cross it out on the answer line. There is no more than one mistake in each line.

<b>Monster!</b>	
<p>It was a dark, dreary night where Tabitha decided to watch a scary movie at her older sister. The films was called 'The Monster in the Basement' and it was about a big, scary beast living on the basement of a little girls house. Tabitha ate popcorn quietly, pretending to are brave.</p>	<p>1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____</p>
<p>Suddenly, Tabitha hears a growling noise. It was coming for downstairs! Tabitha panicked and her mind flooded with ideas about who was making that terrible noise. She thought it can be a thief, a terrible dog or even a... monster.</p>	<p>7. _____ 8. _____ 9. _____ 10. _____ 11. _____</p>
<p>Tabitha's sister reassured that the noise was not coming to her. She told Tabitha to calm down and opened the door to peeked downstairs. The noise was coming from Sammie, their little sister dressed to a lion!</p>	<p>12. _____ 13. _____ 14. _____ 15. _____ 16. _____</p>



## Exercise 6 - Answers

Underline the errors in the following text and write the corrections on the line. If the line is correct, write ✓ on the line. If you need to add a word, show the position with ^ and write the word on the line. If you need to delete a word, write it and cross it out on the answer line. There is no more than one mistake in each line.

<b>Monster!</b>	
It was a dark, dreary night <u>where</u> Tabitha decided	1. <u>when</u>
to watch a scary movie <u>at</u> her older sister. The	2. <u>with</u>
<u>films</u> was called 'The Monster in the Basement'	3. <u>film</u>
and it was about a big, scary beast living <u>on</u> the	4. <u>in</u>
basement of a little <u>girls</u> house. Tabitha ate	5. <u>got</u>
popcorn quietly, pretending to <u>are</u> brave.	6. <u>be</u>
Suddenly, Tabitha <u>heards</u> a growling noise. It	7. <u>heard</u>
was coming <u>for</u> downstairs! Tabitha panicked and	8. <u>from</u>
her mind flooded with ideas about <u>he</u> was	9. <u>who/what</u>
making that terrible noise. She thought <u>an</u> be	10. <u>could</u>
a thief, a terrible dog or even <u>a... monster</u> .	11. <u>monster/a</u>
Tabitha's sister reassured <u>that</u> the noise was	12. <u>^her</u>
not coming <u>to</u> a monster. She told Tabitha to	13. <u>from</u>
calm down and open the door to <u>peeked</u>	14. <u>peek</u>
downstairs. The noise was coming from Sammie,	15. <u>✓</u>
their little sister dressed <u>to</u> a lion!	16. <u>as</u>

