

**EXERCISE 5 (12 marks)**

Read the e-mail and answer the questions that follow.

Dear Andrew,

Long time no see. How are things down under? I don't think I could get up to it being hot at Christmas. I'm in a pickle. A few months ago I joined a very successful company to work on a specific project for them. I'd been out of work for a long time and I was really pleased to find this opportunity, as it's in an advertising, agency that I had a lot of experience in and that I feel confident about. After a couple of months, I was promoted and began managing various accounts.

My problem concerns my boss. I'd been told before I accepted the job that she was both very power-hungry and two-faced and it didn't take long for me to realise just how true this was. On the one hand, she's very smiley, but on the other hand she doesn't listen, and she loves ordering people around. The result is that I'm always feeling belittled after I've spent any time with her.

At the same time, I'm aware of the precariousness of my situation. This is well-paid work, and, frankly, I need the money. The result is that I'm very tight-lipped. I feel like being honest with my boss I bite my lip and have been biting my lip for six weeks now.

Tomorrow we're having a very important account presentation and we're having a debriefing meeting after. We're supposed to talk about which aspects of it were successful and which weren't. This is my problem – I don't want to put my future employment at risk. I don't want her to get away with thinking that her behaviour is acceptable.

I know the meeting is going to be like. All the other employees are 'yes men'. If I say something hostile I'll be left alone to put my opinion forward.

So: what do you think?

Let me know what you think!

Best wishes,  
Christina

Answer the following questions.

22) Which idiom in the first paragraph means "I've got a problem." (Short answer)? (1 mark)

\_\_\_\_\_

23) In which country do you think Andrew lives? Answer in a complete sentence (1 mark)

\_\_\_\_\_  
\_\_\_\_\_

24) What does 'this' in the second sentence of the second paragraph refer to? (2 marks)

\_\_\_\_\_  
\_\_\_\_\_

25) Find three adjectives that describe Derek's boss. (3 marks)

\_\_\_\_\_  
\_\_\_\_\_

26) What is Christian's dilemma? (2 marks)

\_\_\_\_\_  
\_\_\_\_\_

27) How is Christian different from his colleagues? (2 marks)

\_\_\_\_\_  
\_\_\_\_\_

28) Choose the correct answer. (1 mark each)

28) Derek wants to tell his boss that her behaviour is inappropriate.

- a) True
- b) False
- c) Not given

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Long time no see. How are things down under? I don't think I could get up to it being hot at Christmas. I'm in a pickle. A few months ago I joined a very successful company to work on a specific project for them. I'd been out of work for a long time and I was really pleased to find this opportunity, as it's in an advertising, agency that I had a lot of experience in and that I feel confident about. After a couple of months, I was promoted and began managing various accounts.

My problem concerns my boss. I'd been told before I accepted the job that she was both very power-hungry and two-faced and it didn't take long for me to realise just how true this was. On the one hand, she's very smiley, but on the other hand she doesn't listen, and she loves ordering people around. The result is that I'm always feeling belittled after I've spent any time with her.

At the same time, I'm aware of the precariousness of my situation. This is well-paid work, and, frankly, I need the money. The result is that I'm very tight-lipped. I feel like being honest with my boss I bite my lip and have been biting my lip for six weeks now.

Tomorrow we're having a very important account presentation and we're having a debriefing meeting after. We're supposed to talk about which aspects of it were successful and which weren't. This is my problem – I don't want to put my future employment at risk. I don't want her to get away with thinking that her behaviour is acceptable.

I know the meeting is going to be like. All the other employees are 'yes men'. If I say something hostile I'll be left alone to put my opinion forward.

So: what do you think?

Let me know what you think!

Best wishes,  
Christina

Answer the following questions.

22) Which idiom in the first paragraph means "I've got a problem." (Short answer)? (1 mark)

*I'm in a pickle.*

23) In which country do you think Andrew lives? Answer in a complete sentence. (2 marks)

*I think he/Andrew lives in Australia. (Christian asked how they are 'down under' and Australia is known as the 'Land Down Under')*

24) What does 'this' in the second sentence of the second paragraph refer to? (2 marks)

*'This' refers to Christian's boss being very power-hungry and tyrannical.*

25) Find three adjectives that describe Christian. (2 marks)

*Any three of the following: power-hungry, tyrannical, smug, doesn't listen, loves ordering people around*

26) What is Christian's dilemma? (2 marks)

*Christian's dilemma is that he doesn't want to put his job in jeopardy by losing employment at risk, but he also doesn't want to lose his job by going on strike without thinking that her behaviour is acceptable. (Answers may vary but the main idea must be the same)*

27) How is Christian different from her colleagues? (2 marks)

*The other employees are 'yes men'.*

Choose the letter of the correct answer. (1 mark each)

Beck wants to tell his boss that her behaviour is inappropriate.

a) Tell

b) Not give

**EXERCISE 2 (10 marks)**

Match the following phrasal verbs with their meaning.

- |                      |  |
|----------------------|--|
| 11) _____ Apply for  | a) Deal with (problems)                    |
| 12) _____ Butter up  | b) Not fall behind / stay on top           |
| 13) _____ Call out   | c) Leave a place / go away                 |
| 14) _____ Dash off   | d) Request (e.g. a job)                    |
| 15) _____ Ebb away   | e) Disappear gradually                     |
| 16) _____ Feel for   | f) Distribute                              |
| 17) _____ Get about  | g) Shout                                   |
| 18) _____ Hand out   | h) Emphasise/be sympathetic                |
| 19) _____ Iron out   | i) Praise (usually to encourage something) |
| 20) _____ Keep ahead | j) Travel                                  |

Marks: \_\_\_\_\_ / 10

**EXERCISE 3 (10 marks)**

Fill in the blanks with an appropriate preposition. Use ONE word only for each blank.

Verbal bullying involves being called names, put down or intimidated  
 \_\_\_\_\_ . If someone is bullying you verbally, do not resort to  
 saying anything back. Instead, try the following strategies along  
 \_\_\_\_\_ the suggestions above:  
 Don't let what the bully says \_\_\_\_\_ a joke.  
 Surround yourself with positive thoughts.  
 Find a friend who will stand \_\_\_\_\_ for you. Ask a teacher to subtly  
 pay attention when the bully talks to you \_\_\_\_\_ class or ask a  
 friend to listen in when the bully talks to you.

**EXERCISE 2 (10 marks)**

Match the following phrasal verbs with their meaning.

- |                         |  |
|-------------------------|--|
| 11) <u>d</u> Apply for  | a) Deal with (problems)                    |
| 12) <u>i</u> Butter up  | b) Not fall behind / stay on top           |
| 13) <u>g</u> Call out   | c) Leave a place / go away                 |
| 14) <u>c</u> Dash off   | d) Request (e.g. a job)                    |
| 15) <u>e</u> Ebb away   | e) Disappear gradually                     |
| 16) <u>h</u> Feel for   | f) Distribute                              |
| 17) <u>j</u> Get about  | g) Shout                                   |
| 18) <u>f</u> Hand out   | h) Empathise/be sympathetic                |
| 19) <u>a</u> Iron out   | i) Praise (usually to encourage something) |
| 20) <u>b</u> Keep ahead | j) Travel                                  |

Marks: \_\_\_\_\_ / 10

**EXERCISE 3 (10 marks)**

Fill in the blanks with an appropriate preposition. Use ONE word only for each blank.

Verbal bullying involves being called names, put down or intimidated [**through** words]. If someone is putting you verbally, do not resort to saying hurtful things back. Try the following strategies along [**with** the suggestions above:

Respond to what the bully says [**into** a joke.

Surround yourself with positive thoughts.

Find a witness who will stand [**up** for you. Ask a teacher to subtly pay extra attention when the bully talks to you [**in** class or ask a friend to listen in when the bully is talking to you.

8) Your dream is up to you! It could be anything from learning how to snowboard or canoe to \_\_\_\_\_ (have) the chance to abseil a building, \_\_\_\_\_ (climb) a mountain or fly in a glider. You might dream of \_\_\_\_\_ (do) something incredible but too expensive to even consider, or you might simply want an experience that is out of this world. We \_\_\_\_\_ (run) any trips to the moon just yet, but some young people \_\_\_\_\_ (not/wait) for the chance to touch the skies!

9) 'Achieve your dream' \_\_\_\_\_ (help) thousands of young people to have an experience that they \_\_\_\_\_ (remember) for a lifetime.

10) 'Achieve your dream' is a charity which \_\_\_\_\_ (set) up to help make young people's lives better. There \_\_\_\_\_ (be) too many pressures on young people today – exams, worries about their futures, and the need to \_\_\_\_\_ (do) well and fit in – that was why a real need to make good things happen for these young people.

Marks: \_\_\_\_\_ / 14

EXERCISE 3 (6 marks)

Complete the blanks with the correct form of the verb.

11) \_\_\_\_\_ Although it \_\_\_\_\_ a hardship, the students all agreed it was worth it.

a) has been

b) was being

c) had been

12) \_\_\_\_\_ When \_\_\_\_\_, Jane stood and admired her handiwork.

a) she had finished

b) having arranged

c) was arranged

- 8) Your dream is up to you! It could be anything from learning how to snowboard or canoe to **[having]** (have) the chance to abseil a building, **[climb]** (climb) a mountain or fly in a glider. You might dream of **[doing]** (do) something incredible but too expensive to even consider, or you might simply want an experience that is out of this world. We **[haven't run]** (run) any trips to the moon just yet, but some young people **[cannot/can't wait]** (not/wait) for the chance to touch the skies!
- 9) 'Achieve your dream' **[has helped]** (help) thousands of young people to have an experience that they **[will remember]** (remember) for a lifetime.
- 10) 'Achieve your dream' is a charity which **[was set]** (set) up to help make young people's lives better. There **[are]** (be) so many pressures on young people today – exams, worries about their lives, the need **[to do]** (do) more and fit in more. That we saw a real need to make good things happen for these young people.

Marks: \_\_\_\_\_ / 14

**EXERCISE 3 (6 marks)**

Complete the blanks with the correct form of the verb.

- 11) \_\_\_\_\_ Although it \_\_\_\_\_ a busy day, the students all agreed it was worth it.  
 a) has been  
 b) was being  
**c) had been**
- 12) \_\_\_\_\_ After \_\_\_\_\_ flowers, Jane stood and admired her handiwork.  
 a) had arranged  
**b) having arranged**  
 c) was arranged